

Contact Us

We are here for the safety of your child. Please do not hesitate to contact Eve Frazer, ASAP director, or Brett Broadrick, ASAP assistant director, at any time. We may be reached by phone at (404) 262-3032, ext. 1308, or by e-mail at efrazer@lovet.org.

Monthly Rate Schedule, 2008–09

2:00–3:00 PM	1 day per week	\$32.00
2:00–4:00 PM	1 day per week	\$48.00
2:00–6:00 PM	1 day per week	\$96.00
3:00–4:00 PM	1 day per week	\$32.00
3:00–6:00 PM	1 day per week	\$72.00
2:00–3:00 PM	2 days per week	\$64.00
2:00–4:00 PM	2 days per week	\$96.00
2:00–6:00 PM	2 days per week	\$192.00
3:00–4:00 PM	2 days per week	\$64.00
3:00–6:00 PM	2 days per week	\$144.00
2:00–3:00 PM	3 days per week	\$96.00
2:00–4:00 PM	3 days per week	\$144.00
2:00–6:00 PM	3 days per week	\$288.00
3:00–4:00 PM	3 days per week	\$96.00
3:00–6:00 PM	3 days per week	\$216.00
2:00–3:00 PM	5 days per week	\$160.00
2:00–4:00 PM	5 days per week	\$240.00
2:00–6:00 PM	5 days per week	\$480.00
3:00–4:00 PM	5 days per week	\$160.00
3:00–6:00 PM	5 days per week	\$360.00

***Please carefully select the schedule that works best for you. If your child is not picked up at your scheduled time, you will be charged a fee for late pick-up.**

Applied Lessons

Children in kindergarten through third grade who are signed up for ASAP three or more days per week and participating in Applied Lessons after school will be escorted to and from their lessons. Parents are responsible for coordinating this service through Applied Lessons or Beverly Hamrick at ext. 1288 or bhamrick@lovet.org.

THE LOVETT SCHOOL
After School Activities Program
Eve Frazer, Director ■ Brett Broadrick, Assistant Director
4075 Paces Ferry Road, N.W.
Atlanta, Georgia 30327-3099
(404) 262-3032, ext. 1308 ■ www.lovet.org

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THE LOVETT SCHOOL After School Activities Program

ASAP

The After School Activities Program (ASAP) at Lovett provides a comfortable, secure, and relaxed environment where children's individual differences are respected.

Activities such as art, cooking, sports, and homework time allow for individual and group participation. Children are encouraged to participate by making their own choices, enabling them to develop self-control and a clear understanding of the environment.

The program is flexible, but has an established routine that allows for a variety of challenging, age-appropriate activities. ASAP strives to create a team spirit among the children, enhancing individuality, showing respect for themselves and others, respecting materials and equipment, building positive self-confidence, and stimulating creativity in a safe environment.

What do the children do in ASAP?

Children are grouped according to age and participate in age-appropriate activities. These include organized games, arts and crafts, playground time, movies, cooking projects, supervised homework time, holiday parties, a nutritional snack, and even just some lounging around.

Where would my child be during ASAP?

ASAP is held in the Lower School. Some activities take place in the available classrooms, while other activities take place in the spacious multipurpose room, computer lab, or on the playground.

Who will be supervising my children?

ASAP is licensed and regularly inspected by Bright from the Start: Georgia Department of Early Care and Learning. Our highly qualified staff consists of a director, Eve Frazer; an assistant director, Brett Broadrick; and many other talented teaching professionals, including Lovett teachers and assistants as well as other individuals, each of whom contributes a special gift to the unique quality of the program.

Applications

A completed registration/parental agreement form needs to be submitted with the non-refundable application fee of \$45. **EACH LINE** of the registration form must be completed. Incomplete forms will be returned. Please use a separate form for each child. Additional forms may be obtained in the school offices or the ASAP Office.

Bright from the Start: Georgia Department of Early Care and Learning determines the number of students we can enroll. When the program has reached its capacity, registration will cease and a wait-list will be kept in case a child withdraws.

Scheduling

The ASAP classes are grouped by grade level: Kindergarten and Grade 1; Grades 2–3; and Grades 4–5.

Kindergarten joins ASAP at 2:00 PM. They are given a fruit snack and time to play. Children leaving ASAP at 3:00 PM are called “3 o’clockers.” Children who remain in the program after Lower School dismissal are called “4 o’clockers” or “6 o’clockers.”

Grades 1–5 join ASAP during Lower School dismissal. First grade and kindergarten meet in the computer lab to relax and play until 3:15 PM, at which point they have a snack and go outside. Grades 2–5 check into ASAP in the multipurpose room. Once checked in, they go outside to play until snack time at 3:30 PM.

Homework time for first through fifth graders starts at 3:45 PM. Once students complete their homework they may participate in age-appropriate activities supervised by ASAP staff.

Behavioral Expectations

As ASAP is part of The Lovett School, the same level of behavior, self-control, and respect for faculty, staff, and peers is expected as in the regular school program. The program follows the behavior and discipline policies as outlined in the *Lovett Parent/Student Handbook* and the Lower School Behavioral Expectations.

Billing

No child can attend ASAP without prior arrangements made through the director or assistant director. There will be no refunds for absences. If at any time during the school year you wish to withdraw a student or change his/her schedule, a notice in writing or by e-mail (efrazer@lovett.org) must be received at the beginning of the month.

There are two payment options for the ASAP program.

■ **Monthly Billing:** You select a schedule that coordinates with your needs, whether it be one, two, three, or five days per week and are billed monthly for the service. See rate schedule on reverse.

■ **ASAP Card:** This card allows you to use ASAP as a drop-in service. Cards come in two-day and five-day increments. ASAP cards allow you to use the service at your convenience. However, you must call the day you would like to use the card to verify that there is room for your child. Two-day cards are \$40 and five-day cards are \$100. To obtain a card, you must complete the ASAP application and pay the application fee.

Drop-Ins

A “drop-in” is a student who has not registered for ASAP, but is escorted to ASAP when he is not picked up after carpool, tutorial, or any other after school activity. If an unregistered child is escorted to ASAP after school, a \$40 fee will be billed to your Lovett account. This fee does not change according to the amount of time the child spends in ASAP. If a student drops in to ASAP more than three times, parents will be required to register their child and pay the registration fee. This requirement is not meant to inconvenience parents. It has been established for the safety of the students.