

Student's Name: \_\_\_\_\_

**The Lovett School  
Technology Code of Conduct**

Technologies at Lovett are provided for the purpose of supporting the educational mission of the school. Lovett's goal in providing these resources is to promote educational excellence by facilitating resource sharing, innovation, scholarship, research, creativity, and communication. Use of these technologies is a privilege that carries responsibilities and behavioral expectations consistent with all school rules and policies, including but not limited to those stated in school handbooks. It is understood that members of the Lovett community will use all types of computing devices and the school network in a responsible, ethical, and legal manner at all times.

**Technology Use Agreement  
Grades 4 – 5**

*Please discuss the following rules with your child and return the signed agreement to your child's classroom teacher by the last Friday in September.*

1. I promise to tell my teacher, librarian, or another adult right away if I read or see something that is inappropriate or makes me feel uncomfortable.
2. I will not give out personal information such as my last name, address, phone number, or the name and address of my school without my teacher's permission.
3. I will treat all hardware responsibly and will make every effort to leave computers ready for the next person by quitting all applications and by removing from the desktop any files which I have placed there.
4. I will not eat, drink or bring magnets to the computer labs or near our classroom computers.
5. I will not duplicate or download copyrighted software to Lovett's computer's.

I understand the following are not allowed:

1. sending or displaying unkind, obscene, or offensive messages or pictures
2. using another person's password
3. trespassing in another person's folder, work, or files
4. wasting limited resources such as printing multiple copies unnecessarily
5. downloading viruses or hacking programs that can cause problems with our system software
6. using electronic resources without giving credit to the source of the material

My child and I have read the Technology Code of Conduct and the Technology Use Agreement and have discussed appropriate behavior concerning use of technology at school and home. By signing this agreement, we are accepting responsibility for our behavior in the use of technology at The Lovett School.

*Infractions may result in a loss of access to online and e-mail resources and possible further disciplinary action at the discretion of the administration. For the safety and well being of your child, this policy will be strictly enforced.*

Student Signature: \_\_\_\_\_

Parent (or Guardian) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Class of \_\_\_\_\_

Child's classroom teacher name: \_\_\_\_\_