

SUMMER CURRICULUM GRANTS Guidelines for Summer 2008

Lovett supports groups of teachers working on new or on-going curriculum projects during the summer months. This opportunity is designed to facilitate the gathering of groups of teachers who are unable to find concentrated time during the school year for such work, especially across department or school division lines. It is not designed for individual teachers to work on existing or new courses.

Interested groups of faculty should present a proposal following the guidelines described below. Send completed proposals to the Academic Dean for review by the principals group. Proposals will be considered in light of the guidelines below and other on-going curricular work.

Proposals for summer curriculum work must include:

1. a general description of what is to be done during the scheduled time frame;
2. names of the participants and specific dates of work (if possible);
3. specific goals for the curriculum work;
4. an indication of how many students the project will touch;
5. an indication of how many classes or disciplines are involved.

General Guidelines:

1. A maximum of 10 days of scheduled work may be funded.
2. A short summary of the completed work, including an anticipated target date for implementation and any further work that is recommended, must be submitted to Academic Dean **within one week** of the completion of the project.
3. Proposals must be approved by the appropriate division principal before being submitted to the Academic Dean.
4. All proposals are to be submitted using the **Summer Curriculum Grant Proposal Form** which is included below and is also available from the Faculty+Staff/Professional Development page on the Lovett web site.

Compensation: \$60 per daily session per person
 SAIS professional development credit for the number of hours
 worked

The proposal deadline is **Friday, April 18th** (but any early proposals would be greatly appreciated.).

SUMMER CURRICULUM GRANT PROPOSAL
(deadline for submission is Friday, April 18th)

Applicants:

Classes/Disciplines involved:

Dates of work:

Number of students impacted:

Description and goals (attach a separate sheet if necessary):

signature of principal